

FIND IT! ILLINOIS

EDI Depositor Electronic Documents of Illinois edillinois.org

MAY 2009

E-mail reminders

The General Assembly is now sending the State Library lists of reports that it receives. The State Library is e-mailing the originating agencies reminding them to deposit these reports in EDI. If you are not receiving the reminders, the reports may have already been deposited or your contact information has changed. To receive the reminders, please contact Connie Frankenfeld.

New EDI contributors

Staff members from the following state agencies have received EDI training: Department of Labor, Board of Education, Board of Higher Education, CMS, Highway Toll Authority, Illinois Housing Development Authority, Department of Human Rights and Human Rights Commission.

W3C explores eGov standards

The W3C eGovernment Interest Group's article "Improving Access to Government through Better Use of the Web," is the first step in developing standards to help agencies execute Web-based, multi-channel delivery more effectively. The article is available at www.gcn.com. The first public draft of the document is available at www.w3.org.

We Are Your Library

The Illinois State Library promotes excellence in information access and innovative services for government, libraries and people.

For assistance with your information needs:

Ask?Away virtual reference and
other online services at
finditillinois.org
or
Reference Desk: 217-782-7596

EDI Depositor Training

Tuesdays, May 19 and June 9, 9-11:30 a.m.

To register for a training session, please visit finditillinois.org (click Resources for State Agencies, then Register for EDI Deposit Training). If the person who makes deposits for your agency is changing, the new person with the responsibility should be trained. If these times and dates don't work for you, or you need training outside of Springfield or in Chicago, please call 217-782-5432 or e-mail cfrankenfeld@ilsos.net.

New rules for depositing publications

Illinois Administrative Code rules on depositing state publications have changed to allow state agencies to submit only three printed copies of a publication instead of 40 copies **if an electronic version is deposited**.

Easier access to EDI!

EDI is now linked from Find-It! Illinois at finditillinois.org for easier access. Until now, there were no links to EDI from other State Library Web pages. The only ways to find the service were by using a search engine to locate specific deposited material or by using the URL.

Check titles before depositing

Please check titles of publications carefully before making a deposit. Some metadata has arrived with titles that do not match the titles in the deposited files. Even though you know what a publication is called among people familiar with it, please check that you are not using a shortened version or former title. Also, if a date appears in the title, you do not need to repeat the date in other fields. For example, if the publication is titled "Annual Report for 2008," do not put "2008" in the "date covered" or the "volume" or "year" field.

Finding dates and applications

Some depositors are still confused about finding the date created, date modified, creating application or application version for PDF files. Please see the March issue of *EDI Depositor* at finditillinois.org for a screen shot with an explanation.



Please send questions and concerns to:
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